

भारत सरकार  
प्रधान मुख्य आयकर आयुक्त का कार्यालय  
आंध्रप्रदेश व तेलंगाना  
10वीं मंजिल, 'D' ब्लॉक, आयकर शिखर,  
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GOVERNMENT OF INDIA  
Office of the  
Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana  
10<sup>th</sup> Floor, 'D' Block,  
IT Towers, A.C.Guards,  
Hyderabad – 500 004.  
Telephone: DC(Vig):23425484  
(Section)23425485, 23425486

F.No.Circulars/ Con/Vig/ 2020-21

Date : 17.12.2020

**MEMORANDUM**

Sub : Filing of Immovable/ Movable Property Return for the year ending 2019 - Reg.

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I am directed to inform that the due date for submission of Annual Immovable Property Return (IPR) for the Year ending 2019 by the Group 'A' and Group 'B' Officers is 31.01.2020. It is noticed from the records of this Office that many of the Officers have not submitted the same till date.

As per Letter from Board vide F.No.HRD/PMD/13/444/6/IPR -20/2020-21/5790 dt.14.12.2020 (Copy enclosed), the contents of which are Self explanatory, HRD has directed all officers/Officials to comply with the advice of the Central Vigilance Commission and ensure that all IPR/MPR are filed on HRMS upto January,2020 (if not submitted as yet). It is also informed that the IPR for the Year 2020 has to be filed by 31.01.2021 mandatorily on SPARROW Portal.

Further As per DOPT OM No.11013/12/93 - Estt.(A) dated 24.01.1994, failure on the part of a Government Servant to comply with the requirement of the Rule 18(1)(ii) of CCS(Conduct) Rules, 1964 can form good and sufficient reason for instituting disciplinary proceedings against him.

I am directed to request that the above instructions may kindly be brought to the notice of the Group 'A' and Group B Officers concerned and the Officers in respect of your charge may kindly be directed to ensure submission of Annual immovable Property Return for the Year ending 2019 (as on 01.01.2020) immediately failing which appropriate disciplinary proceedings will be considered against them.

Yours faithfully,

*B. Srinivasa Rao* 17/12/2020

(B SRINIVASA RAO)  
Dy. Commissioner of Income tax  
(H.Qrs) (Vig.)(i/c), Hyderabad

Encl : As above

To

1. All the Heads of the Department in AP & TS Region
2. All the Range Heads in AP & TS Region



Government of India  
Directorate of Income Tax  
(Human Resources Development)  
Central Board of Direct Taxes

2<sup>nd</sup> Floor, JLN Stadium, Pragati Vihar, New Delhi -110003.

F.No.HRD/PMD/13/444/6/IPR-20/2020-21/ 5790

Dated: 14.12.2020

To,

All the Pr.CCsIT, Pr.DGsIT  
CCsIT,DGsIT

Sir/Madam,

**Sub: Filing of Immovable/Movable Property Return by officers/officials-reg.**

Kindly find enclosed office order No. 020/VGL/023/466958 dated 23.11.2020 on the above subject along with letter received from DGIV (Vig.), New Delhi vide letter F. No. DGIT(V)/HQ/Misc./2020-21/2919 dated 04.12.2020 regarding delay in filing of Immovable/Movable Property Return by officers/officials-administrative action.

The Central Vigilance Commission has stated that on examination of reports submitted by CVOs, it has been observed that many officers/officials have not filed their Annual Immovable/Movable Property Return (IPR/MPR) for the previous year i.e. 2019-20.

The commission has expressed its deep concern in delay in filing of IPR/MPR by the officers/officials of the Organization and has directed to complete this exercise to achieve 100% compliance. Those officers who do not file their IPR, the Commission has desired appropriate disciplinary action against them.

Accordingly, DGIT(Vig.) has sent this letter to Pr. DGIT(HRD) to take administrative action as directed by CVC to ensure compliance.

It is requested to kindly direct all officers/officials to comply with the advice of the Commission and ensure that all IPR/MPR are filed on HRMS up to January, 2020 (if not submitted as yet).

It is also informed that the IPR for the year 2020 has to be filed by 31/01/2021 mandatorily on SPARROW portal by all officials/officials.

It is kindly requested to ensure that the directions of CVC are complied with utmost sincerity and suitable action may be initiated against the defaulters.

Yours sincerely

Encl: As above.

Handwritten signature of Meeta Singh in black ink, with the date 14/12 written below it.

(MEETA SINGH)

Additional Director General-1  
Directorate of Human Resource Development



सत्यमेव जयते

आयकर महानिदेशालय (सतर्कता)

Directorate General of Income Tax (Vigilance)

द्वितीय तल, जवाहर लाल नेहरू स्टेडियम, नई दिल्ली - 110003

Second Floor, Jawaharlal Nehru Stadium, New Delhi- 110003

F. No. DGIT(V)/HQ/Misc./2020-21/2919

Dated: .12.2020

To,

The ADG (HRD) (Hq.),  
JLN Stadium, New Delhi.

Madam,

Sub:- Delay in filing of Immovable/Movable Property Return by officers/officials –  
administrative action – Regarding.

With reference to above, this office is in receipt of Office Order No. 17/11/2020 dated 23.11.2020 from the office of CVC (copy enclosed), the contents of which are self-explanatory. The CVO has observed that in most of the organisations, many of the officers/officials do not file their Annual Immovable/ Movable Property Return on time. Many organisations are yet to secure 100% compliance for the previous year 2019. Accordingly, it has been desired that appropriate action may be taken against those officers/officials who do not file their ITR/MPR for previous year 2019, by 30.11.2020.

Since, the matter is administrative in nature and pertains to your office domain, I am directed to forward the CVC order to your good office for ensuring compliance of the same with a request to send an action taken report, so that the same can be communicated to the CVC.

Encl: As above.

Yours faithfully,

(Pugalia Chandan Rajendran)  
DDIT (Vig.)(Coord.)(Hq.),  
New Delhi.

ADU-1

आयकर निदेशालय  
(ना.सं.वि.), नई दिल्ली  
दिनांक 04/12/2020  
प्राप्ति सं.  
हस्ताक्षर 7008



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सत्यमेव जयते

केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023  
Satarkta Bhawan, G.P.O. Complex,  
Block A, INA, New Delhi-110023

सं./No. 020/VGLJ023/466958

दिनांक / Dated. 23.11.2020

Office Order No. 17/11/2020

Subject: Filing of Immovable/Movable Property Return by officers/officials ✓

Timely filing of property return by the officials of Ministries/ Departments/ Organisations is one of the mandatory requirement under Conduct Rules. Property returns are also a good tool for CVOs to detect the source of funding of the assets of the officials and to find out whether these have been acquired through legal means. Non-filing of property returns constitutes good and sufficient reasons for instituting disciplinary action against the delinquent officials.

2. While examining the reports submitted by some of the CVOs, the Commission has observed that in most of the organisations, many of the officers/officials are yet to file their Annual Immovable/Movable Property Return (IPR/MPR) for the previous year i.e. 2019. In most organisations, the last date for filing of return is 31<sup>st</sup> January. Almost nine months have since lapsed and the organisations are yet to secure 100% compliance in this regard.

3. The Commission has expressed its deep concern at such a prolonged delay in filing of IPR/MPR by the officers/officials of organisations and has directed to complete the exercise latest by 30<sup>th</sup> November, 2020 to achieve 100% compliance. Those officers/officials who do not file their IPR/MPR by 30.11.2020, appropriate disciplinary action may be initiated against them.

4. All CVOs/Administrative authorities should ensure strict compliance to the above instructions under intimation to the Commission.

As directed

(M. A. Khan)  
Officer on Special Duty

To:

1. All Secretaries of Ministries / Departments of Govt / CMDs/Chief Executives/ Heads of CPSEs / PSBs / PSICs / FIs / Autonomous Organisations, etc.
2. All Chief Vigilance Officers of Ministries / Departments / CPSEs / PSBs / PSICs / FIs / Autonomous Organisations, etc.

imp  
→ P/s putting a letter.  
(70/11/2020)  
27/11